Reunion Committees
CHAMINADE COLLEGE PREPARATORY

Purpose
The Alumni Office strives to plan exceptional reunions each year for our alumni, giving them a chance to return to campus, connect with classmates, and meet fellow Eagles. Reunion Committees are critical to making these celebrations a success. Seeing that friends and classmates are excited about the event and invested in its success is a powerful endorsement.

Why should I join?
- It’s a fun, easy way to be involved your reunion and reconnect with Chaminade!
- Discounted ticket price - $10 off your ticket if you register within the first week of online registration opening
- Invitation to the President’s Pre-Game Party before the Homecoming Game
- Exclusive Reunion Committee Gift Bag
- Invitation to the Volunteer Recognition Reception
- Recognition on the reunion website

Reunion Committee Responsibilities
- Assist in marketing the event via social media, email, word of mouth, and phone calls*
- Encourage classmates to provide updated addresses, email addresses, and telephone numbers
- Register in advance and attend your class reunion party
- Lend your name to all Chaminade reunion communications sent out from the committee to your class

Alumni Office Responsibilities
- Recruit reunion committee members for each class
- Provide social media kits, copy, photos, etc. for Reunion Committees to use in promotion of the event
- Print and mail save the date cards and invitations
- Provide registration options: online, phone, in-person (space permitting)
- Send class-wide emails and utilize Alumni Office social media outlets to encourage registration
- Keep Reunion Committees up-to-date with the latest information and make them aware of any changes
- Day of: party set up, be present at parties, staff check-in stations, etc.
- After: share photos of the event, thank-you email

*All committee members must sign the volunteer confidentiality policy in order to receive class contact lists.

Contact Director of Alumni Engagement Kristi Fritschner ’07 to volunteer or inquire at kfritschner@chaminade.org | (818) 444-1750